

Steward Review

City, Town and Parish Councils Feedback

2017/ 18





Ambitions of the Steward Service

- To build a lasting relationship with communities.
- To create a service which provides discretionary solutions to the many minor needs of the roads and footways.
- To continuously explore and expand the benefits in community service by linking with other services. i.e. – Community Police teams, community volunteer groups etc.

All discretionary work now through the Parish Steward Scheme:

- hand clearing, and cutting of growth from drainage grips and drain gully covers
- hand clearing of blocked gullies
- rodding of drainage systems
- clearing of small culverts, pipes and pits
- clearing storm debris
- trimming encroaching hedges and vegetation from around road signs and railings
- cleaning and straightening small road signs
- hand cutting small visibility areas
- removal of ragwort (hand pulling or strimming of defined areas)
- treatment/removal of weeds
- sanding and painting barriers
- graffiti and fly posting removal
- siding out of footways and carriageways



The Programme

- Deliverable
 - The Programme is the Stewards top priority
 - Delivering the local discretionary needs is the aim of the service.
 - May and August are not programmed
 - Seasonal growth/Ragwort etc.
 - Longer Training courses
 - Painting etc.
 - Annual Leave

How your city, parish or town council can get the best out of their Steward

Please complete and return the Priority Sheet to your Local Highway Office.

This allows advice on local discretionary priority work to be given to the Stewards in advance of any visit.

To Do List

For: [Name]

Status	Priority	Due Date	Owner	Project / Task	Notes

How your city, parish or town council can get the best out of their Steward

City, parish and town councils need to nominate a contact point for the Steward to discuss any works being undertaken.

Please place the contact details and if feedback or prior notification of attendance is required on the Priority Sheet.



Reports To Highways

- MyWiltshire System – Reactive Repair Works for Highway and Streets Maintenance
 - All Urban Grass Areas -<http://www.realitygeo.com/explorer.aspx?cfg=wiltmgr>
- Priority Sheet – Discretionary Works (Only Parish Steward)
 - Central Highways centralhighways@wiltshire.gov.uk
 - Northern Highways NorthernHighways@wiltshire.gov.uk
 - Southern highways southernhighways@wiltshire.gov.uk